

<b>Committee(s):</b> Establishment Committee	<b>Date:</b> 1 December 2016
<b>Subject:</b> Register of Interests for Chief Officers	<b>Public</b>
<b>Report of:</b> Director of HR	<b>For Information</b>
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### **Summary**

To provide Members with an updated Register of Interests for Chief Officers as at November 2016.

### **Recommendation(s)**

It is recommended that Members receive this report which is for information.

### **Main Report**

#### **Background**

1. In July 1997, the Negotiating Sub Committee decided that they wished the following recommendations to be implemented.
  - The existing list of outside voluntary work carried out by Chief Officers should be extended to include a list of all paid outside work;
  - Where a Chief Officer wishes to take on new work, this should be approved by their employing committee and the Establishment Committee;
  - The setting up of a register of interests should be carried out by the Corporate HR Unit.
  - A report should be tabled to the Negotiating Sub Committee on an annual basis to update Members on the state of the register of interests.
2. The Committee agreed that each Chief Officer should be forwarded their own record to update on an annual basis.
3. The Establishment Committee on the 21 March 2002 agreed a revision to the information that Chief Officers were required to register. Reports from Chief Officers are now only required to include activities that affect their work.

4. In January 2012, Chief Officers were sent a copy of their existing record and asked to update it where necessary in accordance with the revised criteria.
5. The guidelines attached at Appendix A were sent to Chief Officers to ensure consistency of approach.

### **Current Position**

6. The returns from Chief Officers were used to update their individual register of interests and are provided at Appendix B.

### **Conclusion**

7. We recommend that Members receive this report which is provided for information.

### **Appendices**

- Appendix A – Guidance to Chief Officers
- Appendix B – Chief Officer Register of Interest

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